

The Friends of St Anne’s Church, Kew

Registered Charity Number 1085389

Kew Green, Richmond TW9 3AA

ANNUAL REPORT FOR THE YEAR 6 APRIL 2023 TO 5 APRIL 2024

Section A – Reference and Administrative Details

TRUSTEES

<u>Name</u>	<u>Office</u>	<u>by whom appointed</u>
Giles Fraser	President	Vicar
John Mortley		Churchwarden
Adrian Bradshaw		Churchwarden
Simon Mollett	Treasurer	elected Treasurer
Benjamin H Jones	Secretary	elected Secretary
Wendy Booth		elected
Belinda Pethick		elected
Lynn Tandler (from 17 June 2023)		elected
Sian Merrylees (from 17 June 2023)		elected

In the absence of an elected Chairman since last year, the Treasurer Simon Mollett has been chairing committee meetings. Unfortunately, at this point we still have no candidate for the position and would welcome suitable candidates – the key skills required are interpersonal skills and the ability to plan the future succession of committee members.

Section B – Structure, governance and management

The Friends of St Anne’s Church, Kew, is a registered charity under the Charities Act constituted pursuant to a Constitution adopted on the 27th day of January 2001. It is managed by an Executive Committee composed of a Chairman, Treasurer and Secretary and two to six members (all elected at the charity’s annual general meeting) plus the Vicar of St Anne’s Church, the two churchwardens and any additional members who may be co-opted by the Committee during the year pursuant to article 7(2) of the Constitution. As noted above, it does not currently have a Chairman.

Section C – Objectives and activities

The Charity’s objects, as set out in the Constitution, are to aid in the restoration, preservation, repair, maintenance, improvement and beautification, for the benefit of the public, of St Anne’s Church and its churchyard and of the monuments, fittings, fixtures, stained glass, furniture, ornaments and chattels therein.

Having regard to the guidance issued by the Charity Commission on public benefit, the charity has undertaken to:

- *Raise funds to help maintain the fabric of the church and churchyard and enhance public use of the church*
- *Finance special projects to restore the churchyard*
- *Promote public awareness of the church and its place in the history of Kew.*

The trustees consider that these activities satisfy the guidance issued by the Charity Commission on public benefit.

The charity makes grants solely to St Anne's PCC, has no investments other than bank accounts and has no employees. It relies entirely on the hard work of volunteers running the charity.

Section D – Achievements and performance

The events offered during the year 2023-2024 were as follows:

- **22 April 2023 – Mark Catesby 18th century English naturalist, presented by Henrietta McBurney.**
- **20 May 2023 – Gandhi v. Churchill, presented by Peter Popham.**
- **25 November 2023 – Kew and the Railway, presented by Chris Green.**
- **18 January 2024 – Candlelit Concert performed by the Tailleferre Ensemble.**
- **13 April 2024 – My Life in Toy Theatre, presented by Alan Powers.**
- **25 May 2024 – The History and Creation of Frames, presented by Julia Korner. [postponed]**

Events scheduled so far for Autumn 2024 include The British Portrait Miniature and Royal Toys (including Queen Mary's Dollhouse at Windsor Castle). Others are in discussion.

Membership

Membership at the end of the financial year 2023-24 stood at 140 with six members joining during the year. Subscriptions for the new year became due on 06 April 2024 and membership is currently at 136 with some renewals still being received.

Section E – Financial review (see attached Statement of Account for the year ended 5th April 2024)

Following completion of the renovation of the churchyard wall in 2020-21, The Friends adopted the planned restoration of the pathway in the churchyard as our next project – we hope it can be carried out soon. In addition, this past year the Friends have contributed towards the improved sound system in the Church and also towards the cost of the newly-appointed Verger, to improve public access to the Church outside service-times.

Total income in the year was £12,915, arising from the generosity of our members and from the programme of live events. The income reflects the hard work of so many in putting on these events. After donations totalling £13,000 to St Anne's Church and sundry expenses, there was a small deficit of £774 for the year.

The trustees of The Friends have set a reserves policy that reflects its objects – it only seeks to hold reserves sufficient to fund the overheads needed to continue its operations for the coming year, being no more than £1,000. Reserves above that amount are held solely with the aim of funding suitable projects identified by St Anne’s PCC. Reserves have been re-built to fund the restoration of the pathway in the churchyard and to act as a starter for future projects; they stood at £28,772 at the year-end 5 April 2024.

The trustees have considered the risks facing the charity and have instituted the appropriate controls over the use of the charity’s funds held at bank and appropriate insurance for public liability.

No trustees receive any remuneration from the charity. In the course of the year, expenses were paid to trustees as reimbursement of expenses directly incurred as part of the charity’s fund-raising events.

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees.

Signature

Full name -

Benjamin Jones

Simon Mollett

Position -

Secretary

Treasurer

Date



Years to 5 April

Income and Expenditure Account	2023-24	2022-23
	£	£
INCOME		
Subscriptions	£4,320	4,289
Other donations	£100	1,951
Gift Aid recovery (4 years up to 2022/23 received)	£3,788	0
Events (net of costs) (Notes 1 and 2) :	£	
1 Catesby (Henrietta McBurney)	553	
2 Gandhi (Peter Popham)	1,186	
3 Railways (Chris Green)	1,260	
4 Concert	1,644	
5. Toy Theatre (post y/e, so full provision)	0	
Total from Events (net)	£4,643	7,567
Christmas cards, artists leaflets and woodcut cards (net)	£64	36
Bank interest	£0	0
TOTAL INCOME	£12,915	13,843
EXPENDITURE		
Payments to St. Anne's PCC	-£13,000	-915
(being £10,000 for audio, £3,000 towards verger)		
IT equipment and expenses	-£246	-784
Public liability insurance	-£360	-350
Other admin expenses	-£83	0
TOTAL EXPENDITURE	-£13,690	-2,049
NET SURPLUS / DEFICIT FOR THE PERIOD	-£774	11,794
Opening reserves	£29,547	17,753
Movement in period	-£774	11,794
CLOSING RESERVES (Note 3)	£28,772	29,547
Represented by:		
Cash at bank	£29,096	29,738
Cash in hand	£0	0
Provision for unearned income and costs (Note 2)	-£324	-191
NET ASSETS	£28,772	29,547

NOTES

1. These accounts are prepared on a cash basis, with no value ascribed to any fixed assets or to any stock held at the end of events.
2. Provisions are made at the year-end where cash has been received for events not yet held and where costs are known but outstanding.
3. All reserves are unrestricted.
4. Commitments at 5 April 2024 are for about £15,000 for the churchyard pathway project (2023: £15,000).

Simon Mollett, Treasurer
15/05/2024